Room components instruction: Chat + Chat menu
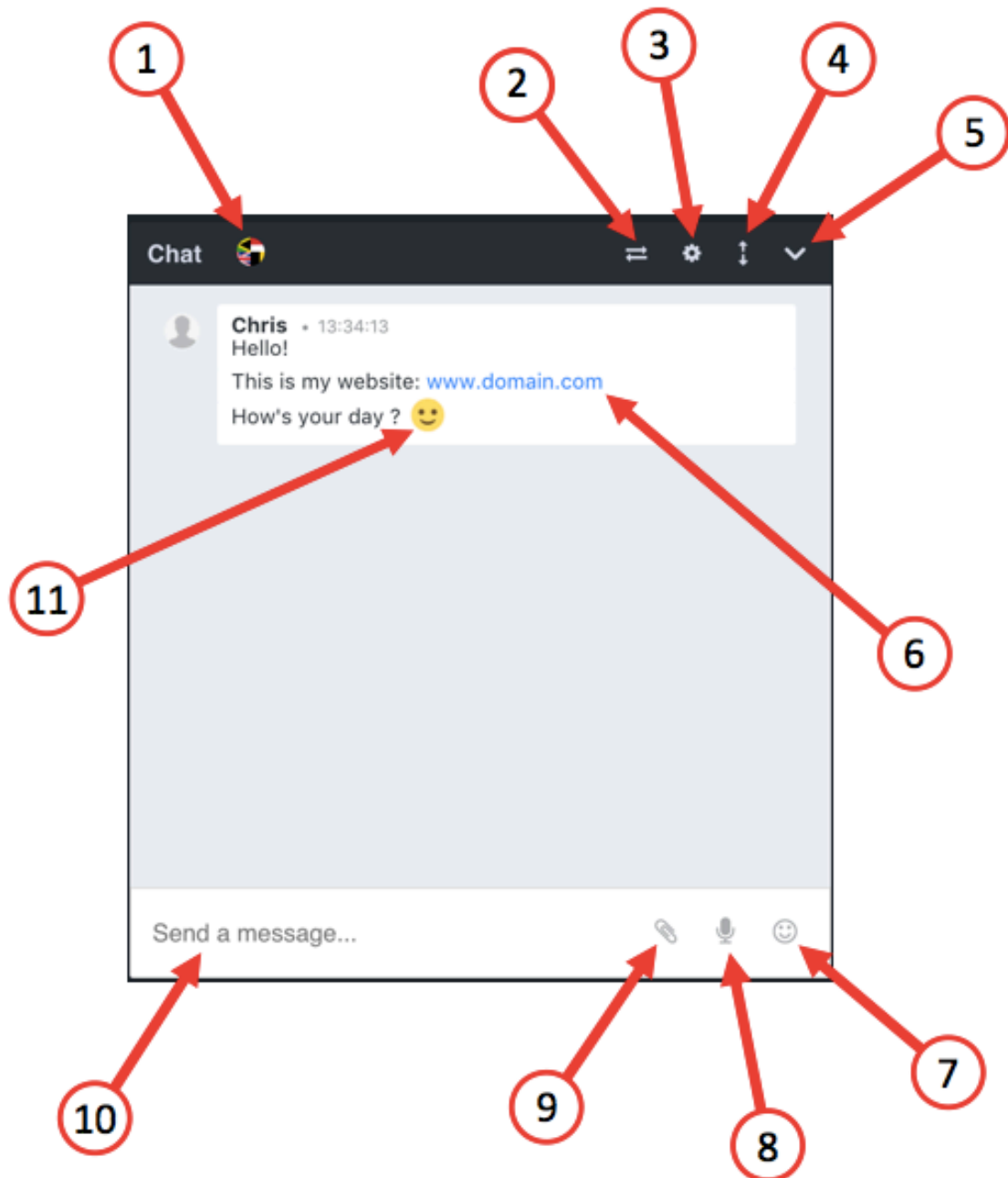
Chat

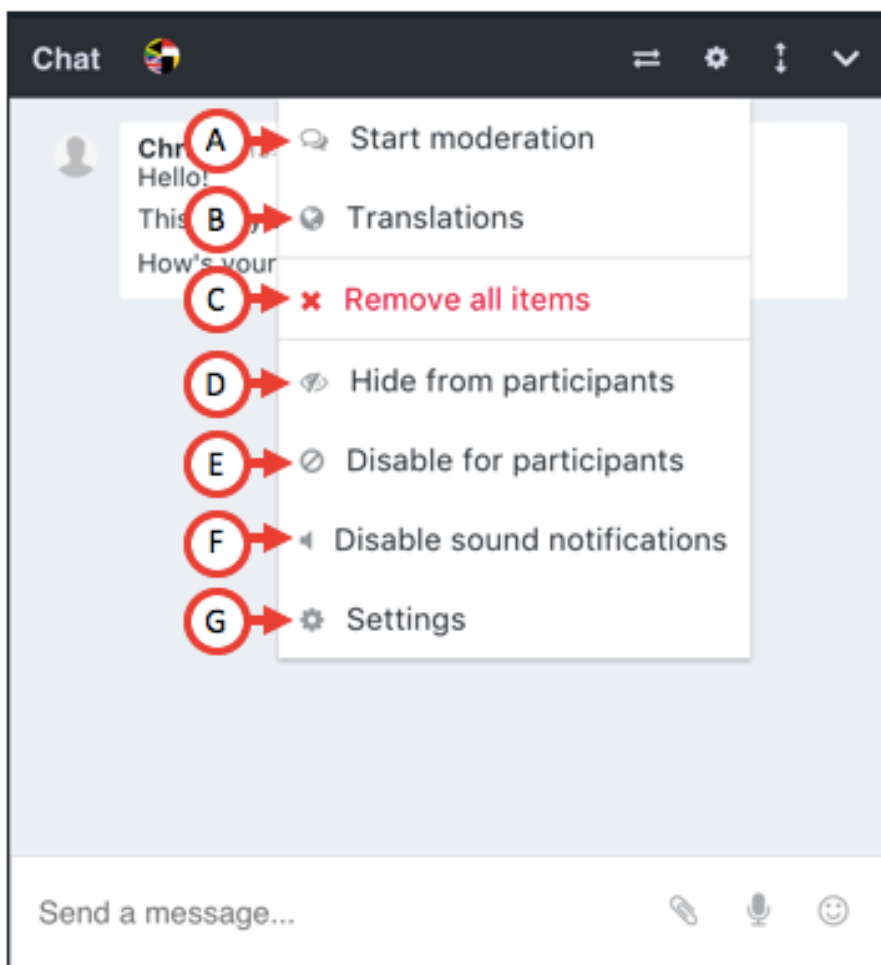1. Chat translations – see the explanation below (see Additional explanations)
2. Expand chat window
3. Chat menu – see the explanation of all the options in the chat menu below (see Chat menu)

4. Expand/collapse view
5. Hide and unhide chat window
6. If you will write and URL address in the chat window it can automatically appear as a link (you can have it turned off as well)
7. Emoticons – the list of all most popular emoticons. You can have them turned on or off (it means that when somebody will put a smiling face it can appear as emoticon or as :)
8. Send a voice recording – allows you to record and send this record on chat window
9. Send attachment – you can send attachments
10. Send a message – here you are typing what you want to say to the rest of the attendees
11. Emoticon – it can appear as emoticon or as :)

Chat menu

I.3 – Options Menu

A. Start moderation – if you are a host, a moderator or a presenter you can moderate the chat and show only these sentences which you will choose
B. Translations – you can translate our chat into 104 languages
C. Remove all items – you can delete all the items which are in the chat
D. Hide from participants – you can hide the chat window so the attendees will not see it
E. Disable for participants – you can turn off the chat for the participants
F. Disable sound notifications – you can turn off the sound notifications for chat
G. Settings – here you can choose the color of the chat background, chat text and font size

Additional explanations

1. Chat translations – you can translate the chat into 104 languages. This tool helps you to talk with people around the globe without any problems even if you don't know the language. You can choose which language you want the sentence to be translate to. Below you will find the list of all the languages you can translate the chat to.

Afrikaans	አማርኛ	عربى	Azərbaycan	беларускі
български	বাঙালি	Bosanski	Català	Cebuano
Corsu	čeština	Cymraeg	Dansk	Deutsche
Ελληνικά	English	Esperanto	Español	Eesti keel
Euskal	فارسی	Suomalainen	Français	Frysk
Gaeilge	Gàidhlig	Galego	ગુજરાતી	Hausa
ʻŌlelo Hawaiʻi	हिंदी	Hmong	Hrvatski	Kreyòl ayisyen
Magyar	Հայ	Bahasa Indon…	Igbo	Íslensku
Italiano	עברית	日本語	Jawa	ქართული
Қазақ тілінде	ក្ខេមរ	ಕನ್ನಡ	한국어	Kurdî
Кыргызча	Latine	Lëtzebuergesch	ພາສາລາວ	Lietuviškai
Latviešu	Malagasy	Maori	Македонски	മലയാളം
Монгол хэл д…	मराठी	Melayu	Malti	မြန်မာ
नेपाली	Nederlands	Norsk	Chichewa	ਪੰਜਾਬੀ
Polski	پښتو	Português	Română	русский
سنڌي	සිංහල	Slovenský	Slovenščina	Samoa
Shona	Soomaali	Shqiptar	Српски	Sesotho
Sunda	Svenska	Kiswahili	தமிழ்	తెలుగు
Тоҷикистон	ไทย	Filipino	Türk	Українська
اردو	O'zbek	Tiếng Việt	IsiXhosa	ייִדיש
Yorùbá	中文	中文	Zulu	